

Careers Education, Information, Advice and Guidance

Article 2: *All children have these rights, no matter who they are, where they live, what their parents do, what language they speak, what their religion is, whether they are a boy or girl, what their culture is, whether they have a disability, whether they are rich or poor. No child should be treated unfairly on any basis.*

Article 3: *All adults should do what is best for you. When adults make decisions, they should think about how their decisions will affect children.*

Article 23: *You have the right to special education and care if you have a disability, as well as all the rights in this Convention, so that you can live a full life.*



**Grange
Academy**

Belong • Believe • Achieve

Reviewer: Catherine Assink – Head of School

Reviewed: January 2021

Approved Local Advisory Board (LAB): January 2021

Due for review: January 2022

Introduction

Grange Academy aim to fully prepare our young people for life beyond school. This policy statement sets out the school's arrangements for managing the access of providers to the pupils at the school for the purpose of giving them information about local provider's education and training offer. This complies with the school's legal obligations under section 42B of the Education Act 1997.

It is important that when students leave Grange Academy they are aware of themselves as individuals and of the opportunities available to them. That they feel empowered to make decisions about their next steps into the world of training, learning and voluntary or paid work.

We aim to inspire and provide exciting opportunities for our students and encourage our students to be ambitious in the next stage of their lives. Our careers guidance and development programme aims to provide personalised information, advice and guidance and address the needs of each individual student.

Grange Academy has signed up to work with SEMLEP – the areas local enterprise partnership provider and have been successfully matched with an Enterprise Advisor. Working together with the Enterprise Advisor Grange Academy aims to enrich and increase the number of meaningful workplaces experiences that students encounter.

Context

Grange Academy works in partnership with Greys Education Centre who has Careers and Apprenticeship Advisors appropriately trained to EFA requirements, who, alongside teaching staff, will deliver a planned, progressive programme of activities for students.

We place high importance on giving our students real-life insights into the workplace and are developing strong links with local Colleges and training providers. Our aim is that before a student leaves year 11 they have had at least 4 meaningful encounters with an employer or employee.

We are developing links with local businesses with the help of our Enterprise Advisor and SEMLEP. It is important for our students to engage with employers and gain an insight and understanding of the skills needed within employment. As part of the careers guidance and development programme we will invite employer representatives and inspirational speakers in to talk to our students and where opportunity arises, we will take students on trips to skills/job fairs and local workplaces. Alongside this we will endeavour to provide extra-curricular opportunities such as STEM workshops to encourage our students to explore different career options.

Targeted support for vulnerable and disadvantaged young people

As a MLD Special School a large number of our students will require targeted support in order to achieve their full potential. Our staff have high aspirations for our students and will focus on their self-exploration and awareness in order for students to also have high aspirations for themselves. We will explore post 16 options with all our students in annual EHCP meeting. If appropriate we will host a parent information evening and invite local colleges in to share relevant information otherwise we will arrange bespoke visits for individual pupils and their families.

Our commitment

We will:

- Ensure that each student receives individual personal guidance
- Ensure that before a student leaves year 11 they will have had at least 4 encounters with an employer/employee.
- To ensure that students have experiences of further and higher education. Including visits to local Post 16 providers.
- We will ensure that all children in year 8-12 are provided with opportunities to find out about educational qualifications and apprenticeships, as part of a careers program which provides information on the full range of education and training options.
- To ensure that students receive and know how to research career and labour market information.
- To ensure that careers are linked throughout the curriculum.
- To ensure that students are aware of the opportunities available for them to participate in education/training after 16, including academic and technical courses.
- To meet with students, parents/ carers and Borough transition team to plan post 16 opportunities from year 9 in all EHCP review meetings and to ensure that parents are aware of how to apply for places.
- To use career websites with students such as National Careers Service website and industry specific websites.
- To work with Job Centre Plus school advisors to form part of the CIAG that year 11 students receive.

Opportunities for success

Year	Autumn Term	Spring term	Summer term
Year 8	Life skills in the curriculum	Life skills in the curriculum	Life skills in the curriculum
Year 9	Life skills in the curriculum	Life skills in the curriculum	Life skills in the curriculum
Year 10	Life skills in the curriculum	Life skills in the curriculum	Life skills in the curriculum Targeted assemblies Targeted work in from time Post 16 information evening Work experience
Year 11	Life skills in the curriculum	Life skills in the curriculum	Life skills in the curriculum Targeted assemblies Targeted work in from time Post 16 information evening Work experience

Monitoring, evaluating and improving

Recent research from SEMLEP has shown that if a student has 4 meaningful encounters with an employer then they are 86% less likely to become NEET. We will complete an annual development plan which shows in detail how this strategy is delivered to the students. We will gather and analyse feedback from questionnaires from students, parents and external agencies on the Careers provision. This will be carried out at least once every three years.

In addition to this, pupil and parent views are gathered on a regular basis through EHCP meetings and 1:1 meetings with the HOD to discuss opportunities and courses available to pupils post 16. The success of our careers guidance program will be judged on how well our pupils can talk about their aspirations, different jobs and roles within career paths and also on how many pupils continue with their studies and are accepted on the courses that will help them to progress towards their chosen career path.

Respect, openness and honesty

At Grange Academy we treat everyone with respect. It is important to listen to the interests and aspirations of our young people and give impartial and confidential advice. We will work to prevent all forms of stereotyping in the advice and guidance and ensure that boys and girls from all backgrounds consider the widest possible range of careers.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the school office. Please contact the careers Leader (Mrs Angela Morris) through the school office if you wish to discuss opportunities or concerns.